5.11 Tuition and Fees

Part 1. Authority

Minnesota Statute 136F.06, Powers and Duties, and Minnesota Statutes § 136F.70, Tuition; Fees; Activities Funds provide that the board shall set tuition and fees and adopt suitable policies for the colleges and universities it governs. All colleges and universities shall charge tuition and fees consistent with Minnesota Statutes, board policies, and system procedures. The Board shall approve the tuition and fee structure for all colleges and universities. The chancellor or designee is authorized to make any necessary technical adjustments to the tuition rates and fees. Technical adjustments are defined as changes in tuition and fee rates which are deemed a correction or the addition of a program rate for a new program established in the interim.

Part 2. Tuition.

Tuition shall be charged by all colleges and universities. The tuition categories are:

1. per credit
2. differential course and program
3. banded and
4. market driven.

Any tuition category may include resident and nonresident rates. All tuition must be identified separately on a tuition and fee statement.

Part 3. Approval and Notice.

Subpart A. Approval of Mandatory and Optional Fees.

Four categories of fees shall be applied to students by Minnesota State Colleges and Universities. No fee shall be charged unless authorized by the Board.

1. Mandatory fees are in statute or policy and are required to be charged by all colleges and universities.
2. Optional fees are established by the Board and adopted at campus discretion.
3. Personal property charges and service charges are established by the Board, adopted at campus discretion, and include items that are retained by the student or services that are on the student’s behalf.
4. Revenue Fund fees are established in accordance with statute, policy, or bond indenture.

Subpart B. Notice required.

All fees must be identified separately on a tuition and fee statement. On an annual basis, colleges and universities shall publish all fees that are charged to their students.
Part 4. Fees.

Subpart A. Mandatory fees
There are five mandatory fees:
1. Senior citizen fee in lieu of tuition
2. Parking fee
3. Late fee
4. Payment plan fee
5. Statewide student association fee

All colleges and universities shall charge these fees consistent with Minnesota Statutes, board policies, and system procedures (see related documents below).

Subpart B. Optional fees
The Board approves the optional fee maximums. Colleges and universities may establish policies to charge fees not to exceed the maximum amount approved by the Board. The authorized optional fees are:
1. Application fee
2. Credit for prior learning assessment fee
3. Student life/activity fee
4. Athletics fee
5. Health services fee
6. Special events fee
7. Residential learning community fee
8. Technology fee

Subpart C. Personal property charges and service charges. Colleges and universities may charge students the actual cost of property and services. The charges shall be for items that become the personal property of a student and have an educational or personal value beyond the classroom or for services for or on the behalf of the students. The actual cost shall be the allowable maximum charge.

Subpart D. Revenue Fund fees. Adequate fees shall be charged for the use of revenue fund facilities to meet the requirements of Minnesota Statutes §135F.93 and §136F.95 and the Master Indenture of Trust. The fees must be sufficient to cover debt, operating cost and all repair and replacement costs, and reserves.
1. Revenue Fund Fees. For facilities that were constructed, renovated or acquired using revenue bonds or facilities that the Board designated as part of the revenue fund, revenue fund fees shall be charged, and include, but are not limited to:
   a. Room and board fees.
   b. Student union facilities fees.
   c. Wellness center and recreation fees.
   d. Parking ramp and surface lot fees.

1. Optional Revenue Fund Fees. Colleges and universities may charge optional revenue fund fees for revenue fund facilities, which shall be reported to the Board as part of the annual operating budget. On an annual basis, colleges and universities shall publish all optional fees that are charged to their students. Optional revenue fund fees include but are not limited to room or facility usage fees, service charges, and equipment charges. The
president of the college or university shall have final approval on all optional fees and subsequent rates.

**Part 5. Student Consultation.** All tuition and fees are subject to student consultation requirements as defined by Board Policy 2.3, Student Involvement in Decision Making.

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**Date of Adoption:** 06/21/00,
**Date of Implementation:** 08/15/05,

**Date and Subject of Revision:**
- 04/20/11 - Addition of language to govern Revenue Fund fee administration
- 08/15/07 - Amended Part 3, by adding two additional mandatory fees: late fees and payment plans fees and deleted the same two fees from the optional fees list (see July 20, 2005 Board Meeting minutes)
- 07/20/05 - Added a new Part 1 - Authority, and renumbered subsequent Parts. Amended Part 3, Subpart B by eliminating two optional fees: Drop fee and Career services fee with Career services fee to be addressed by the requirements of Subpart C (effective 8/15/05).
- Amended Part 3, by adding two additional mandatory fees: late fees and payment plans fees and deleted the same two fees from the optional fees list (effective 8/15/07).
- 6/18/03 - Separates the policy into two parts, Part 1-Tuition and Part 2-Fees; moves examples of tuition types from the policy to the procedure; changes the student application fee from a mandatory fee to an optional fee; changes the student application fee process of “waived” to “not charge or waive”; applies a maximum to the graduate application fee; adds a payment plan fee to the optional fees; adds “per Semester” to the late fee maximum; changes the experiential learning assessments fee language for more clarity; under the technology fee advisory committee comprised of a majority of students; adds language to the special equipments lease, rental or purchase; and changes the amount of the credit for prior learning assessment fee from “maximum 100% of tuition per credit attempted” to “no maximum.”
- 06/21/00 - Contains language formerly in Board policy 5.2; adds tuition language to Parts 1 & 2; Adds Part 2, Subpart D Market Driven Tuition; Adds Part 3.