MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES

Agenda Item Summary Sheet

Committee: Human Resources Committee       Date of Meeting: January 16, 2008

Agenda Item: 2007-2009 Personnel Plan for Minnesota State Colleges
and Universities Administrators

☐ Proposed Policy Change ☐ Approvals Required by Policy ☒ Other Approvals ☐ Monitoring

☐ Information

Cite policy requirement, or explain why item is on the Board agenda:
Board approval of the proposed changes to the Plan is required prior to presenting it for approval by the Subcommittee on Employee Relations.

Scheduled Presenter(s):
Bill Tschida, Vice Chancellor for Human Resources

Outline of Key Points:
The following are significant proposed changes to the Plan:
• Salaries
• Benefits

Background Information:
Proposed changes have been discussed among members of the Leadership Council.
Committee: Human Resources Committee  Date of Meeting: January 16, 2008

Agenda Item: Succession Planning

- [ ] Proposed Policy Change
- [ ] Approvals Required by Policy
- [ ] Other Approvals
- [ ] Monitoring

Information

Cite policy requirement, or explain why item is on the Board agenda:
Continued discussion from December 2007 committee meeting

Scheduled Presenter(s):
Ruth Grendahl, Trustee, Committee Chair
Bill Tschida, Vice Chancellor for Human Resources

Outline of Key Points:
Discussion will continue addressing the following areas:
- Action plan
- Measurements
- Timetable
- Search committee makeup (identify constituency groups to be represented)
- Desired leadership skills

Background Information:
Resulting from being introduced at the October 2007 board retreat, succession planning will be a main topic for the Human Resources Committee. Committee discussions will be ongoing to address the above noted areas.
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Committee: Human Resources Committee         Date of Meeting: January 16, 2008

Agenda Item: Amendments to Policy 4.9, Employee Evaluation (Second Reading)

☑ Proposed Policy Change  ☒ Approvals Required by Policy  ☐ Other Approvals  ☐ Monitoring

☐ Information

Cite policy requirement, or explain why item is on the Board agenda:
Board Policy 1A.1, Part 6, Minnesota State Colleges and Universities Organization and Administration, Board Policies and System Procedures

Scheduled Presenter(s):
Bill Tschida, Vice Chancellor for Human Resources

Outline of Key Points:
• No significant additional changes have been made to the policy since its first reading.

Background Information:
The first reading of recommended amendments to this policy was heard at the October 2007 Human Resources Committee meeting. Additional changes have not been recommended for the second reading.