

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES**

Agenda Item Summary Sheet

Committee: Human Resources Committee

Date of Meeting: January 16, 2008

Agenda Item: 2007-2009 Personnel Plan for Minnesota State Colleges
and Universities Administrators

Proposed
Policy Change

Approvals
Required by
Policy

Other
Approvals

Monitoring

Information

Cite policy requirement, or explain why item is on the Board agenda:

Board approval of the proposed changes to the Plan is required prior to presenting it for approval by the Subcommittee on Employee Relations.

Scheduled Presenter(s):

Bill Tschida, Vice Chancellor for Human Resources

Outline of Key Points:

The following are significant proposed changes to the Plan:

- Salaries
- Benefits

Background Information:

Proposed changes have been discussed among members of the Leadership Council.

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Committee: Human Resources Committee

Date of Meeting: January 16, 2008

Agenda Item: Succession Planning

Proposed
Policy Change

Approvals
Required by
Policy

Other
Approvals

Monitoring

Information

Cite policy requirement, or explain why item is on the Board agenda:

Continued discussion from December 2007 committee meeting

Scheduled Presenter(s):

Ruth Grendahl, Trustee, Committee Chair

Bill Tschida, Vice Chancellor for Human Resources

Outline of Key Points:

Discussion will continue addressing the following areas:

- Action plan
- Measurements
- Timetable
- Search committee makeup (identify constituency groups to be represented)
- Desired leadership skills

Background Information:

Resulting from being introduced at the October 2007 board retreat, succession planning will be a main topic for the Human Resources Committee. Committee discussions will be ongoing to address the above noted areas.

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Agenda Item Summary Sheet

Committee: Human Resources Committee

Date of Meeting: January 16, 2008

Agenda Item: Amendments to Policy 4.9, Employee Evaluation (Second Reading)

Proposed
Policy Change

Approvals
Required by
Policy

Other
Approvals

Monitoring

Information

Cite policy requirement, or explain why item is on the Board agenda:

Board Policy 1A.1, Part 6, Minnesota State Colleges and Universities Organization and Administration,
Board Policies and System Procedures

Scheduled Presenter(s):

Bill Tschida, Vice Chancellor for Human Resources

Outline of Key Points:

- No significant additional changes have been made to the policy since its first reading.

Background Information:

The first reading of recommended amendments to this policy was heard at the October 2007 Human Resources Committee meeting. Additional changes have not been recommended for the second reading.