



Minnesota State Colleges and Universities
System Procedures
Chapter 7 – General Finance Provisions

Procedures 7.3.1 Accounting and Payroll

State employees may contribute to college- and university-affiliated foundations through payroll deduction. Each president or designee is responsible for establishing an appropriate administrative process for payroll deduction management. Each foundation must petition the board for authorization to receive gifts through payroll deduction.

NOTE: As of the Board of Trustees Meeting on November 15, 1995, the authority to approve employee payroll deductions to college and university foundations was delegated to the Chancellor. See the following Board Action: Employee Payroll Deductions for Approved Nonprofit State College and University Foundations.

Date of Adoption: 03/21/95,

Date of Implementation: 03/21/95,

Date & Subject of Revisions:

07/09/09 – Procedure language was reviewed by the Chancellor, no amendments were made.

06/21/00 – Contains language formerly in board policy 5.3.