



Minnesota State Colleges and Universities Board Policies Chapter 8 – College & University Relations

8.3 College-, University- and System- Related Foundations

Part 1. Definitions.

College-, University- and System related foundation: A private, non-profit organization legally incorporated under IRS statutes 501(c)3 and officially recognized by the president or chancellor to support programs and activities which benefit the college, university, or system.

Administrative support: May include the use of college or university or system employees, equipment, and facilities that are needed to carry out foundation policies and authorizations. The foundation board is responsible for managing its financial resources, including authorizing fund raising strategies, budgeting the use of funds, and establishing investment policies.

Part 2. Policy.

Subpart A. The chancellor and each college or university president may contract with a foundation whose primary purpose is to support the college, university or system. The college, university or system may agree to provide administrative support to the foundation.

Subpart B. The contract must require that, in return for administrative support, the foundation will contribute to the system, college, or university an amount equal to or more than the value of the administrative support provided by the system, college, or university to the foundation. This requirement may be waived for a limited time for new foundations or foundations undergoing structural or mission change pursuant to the conditions set forth in Procedure 8.3.2.

Subpart C. The term of the contract shall not exceed three years and may be renewed at the chancellor's or a college or university president's discretion. Contracts are subject to review and approval by the system office. Copies of contracts shall be kept on file in the system office.

Subpart D. Contracts shall provide that the Office of the Legislative Auditor and MnSCU shall have complete access to the financial records of the foundation.

Subpart E. Contracts shall require that the foundation annually provide to the college or university and the system office a copy of its most recent financial report filed with the attorney general pursuant to Minn. Stat. Ch. 309. Foundations receiving less than \$350,000 in revenues annually shall submit a copy of an external financial audit at least every three years.

Date of Implementation: 03/21/95

Date of Adoption: 03/21/95

Date and Subject of Revision:

12/17/03 - Changed Name to include "system-related." Also amends Part 2, Subpart B, to temporarily waive the requirement to contribute an amount equal to the administrative support, for new foundations or those undergoing changes to the foundation's mission, purpose or structure.

1/19/00 - Revised Part 1 and Part 2, Subpart A.

2/17/99 - Revised Subparts C and D, and added Subpart E.

2/21/96 - Subpart D was added and technical amendments were made.