



## Minnesota State Colleges and Universities Board Policies Chapter 6 – Facilities Management

### 6.4 Facilities Planning

**Part 1. Policy Statement.** It is the policy of the Board of Trustees to require a Facilities Master Plan following campus adoption of a master academic plan for all colleges and universities to assure long-range planning of college and universities facilities. It is the policy of the Board of Trustees that the facilities of state colleges and universities are to be used primarily for purposes of fulfilling the college's or university's missions of teaching, research, and public service.

**Part 2. Responsibilities.** The president of each college and university is responsible for developing and maintaining an ongoing Facilities Master Plan. Facilities Master Plans must be consistent with systemwide guidelines. Campus development, siting of new buildings and structures, and renovation of existing facilities shall be consistent with the Facilities Master Plan. The president of each college and university is responsible for assuring appropriate use of all facilities and grounds on their campuses.

The president of each college and university is responsible for developing and maintaining a current facilities assessment and record of space utilization as a base for multi-year capital program planning requests.

**Part 3. Accountability/Reporting.** All Facilities Master Plans and periodic updates, and deviations therefrom, will be approved by the chancellor.

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*Date of Implementation:* 06/21/00

*Date of Adoption:* 06/21/00

*Date and Subject of Revision:*

01/22/04 - clarifies in Part 2 the activities that shall be consistent with the Facilities Master Plan; revises Part 3 to provide for the chancellor to approve Facilities Master Plans and periodic updates, and deviations therefrom.