

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

NOVEMBER 18, 2009

ST. PAUL, MINNESOTA

Trustees Present: Chair David Olson, Duane Benson, Cheryl Dickson, Jacob Englund, Christopher Frederick, Ruth Grendahl, Clarence Hightower, Dan McElroy, David Paskach, Thomas Renier, Christine Rice, Louise Sundin, Scott Thiss and James Van Houten

Trustees Absent: Terri Thomas

1. Call to Order

Chair David Olson called the meeting to order at 12:35 p.m. and reported that a quorum was present.

2. Chair's Report

a. Minutes of Board of Trustees Meeting of September 9, 2009

The minutes of the Board of Trustees meeting were approved as written.

b. Notes of Board of Trustees Retreat of October 20-21, 2009

The notes of the Board of Trustees retreat were approved as written.

c. Retreat Follow-up

Chair Olson asked for comments on the October retreat. Trustee James Van Houten noted that nearly every possible issue was raised at the retreat but time ran out for narrowing down to the top priorities. Trustee Benson noted that the Board has not defined who we are and what our relationship should be with stakeholders.

Chair Olson announced that in reflecting on the discussion at the retreat, he decided to create an Ad Hoc Committee to review and update the Strategic Plan. The Ad Hoc Committee on System Planning's members are: Trustee Dan McElroy, Chair, and Trustees Christopher Frederick, David Paskach and Christine Rice; Presidents Cecilia Cervantes, Richard Davenport, Kevin Kopischke and Edna Szymanski; Vice Chancellor's, Linda Baer, Laura King, Lori Lamb, and the Vice Chancellor for Information Technology, yet to be appointed.

Trustee McElroy stated that the Ad Hoc Committee on System Planning will convene in December or January and that he hopes to bring the updated plan to the Academic and Student Affairs Committee as a First Reading in March, followed with approval at the April meeting.

Chair Olson requested that the Executive Committee maintain a record of the Ad Hoc Committee's progress and have the positioning statements made available to the Committee. Trustee McElroy remarked that the relationship between this work and 2020 planning is clearly important.

d. Special Recognition

Chair Olson thanked Kenneth Niemi, Vice Chancellor for Information Technology, upon his retirement. He presented Vice Chancellor Niemi with a gift and a framed resolution honoring his service. Vice Chancellor Niemi thanked the Trustees and commented that he was privileged to work with the Trustees and Trustees *Emeriti*.

3. Consent Agenda

a. St. Cloud Technical College Mission Approval

Trustee Dan McElroy moved that the Board of Trustees approves the request by St. Cloud Technical College to change its mission to become a comprehensive two-year college. The new mission is, "St. Cloud Technical and Community College prepares students for lifelong learning by providing career, technical and transferable education." The motion was seconded and carried unanimously.

4. Board Policy Decisions

a. Proposed Amendment to Board Policy 8.3 College, University, and System Related Foundations (Second Reading)

Trustee Christine Rice moved that the Board of Trustees adopts Board Policy 8.3. Date of Implementation: These amendments apply to any new contract with a related foundation. An existing contract with a related foundation shall be amended in accordance with these amendments at the time of any amendment to the contract or July 1, 2010, whichever is earlier. The motion was seconded and carried unanimously.

b. Review and Approve Release of the Audited Financial Statements

Trustee Scott Thiss moved that the Board of Trustees approves the release of the fiscal year 2009 audited financial statements as submitted. The motion was seconded and approved unanimously.

c. Approve Contract with Legislative Auditor for Financial Audits

Trustee Thiss moved that the Board of Trustees approves the Executive Director of Internal Auditing and Vice Chancellor for Finance making arrangements with the Office of the Legislative Auditor to conduct financial audits of Central Lakes College, Inver Hills Community College, Pine Technical College, Ridgewater College, Riverland College, and, if resources permit, St. Cloud Technical College during fiscal year 2010. To the extent that the Office of the Legislative Auditor will not have sufficient time to audit St. Cloud Technical College, the Office of Internal Auditing shall perform equivalent audit procedures on the college. The motion was seconded and carried unanimously.

5. Board Standing Committee Reports

a. Academic and Student Affairs Committee, Dan McElroy, Chair

(1) Academic and Student Affairs Update

Committee Chair McElroy reported that the committee heard an update from Senior Vice Chancellor Linda Baer on the activities of the Academic and Student Affairs division.

(2) Study Session: Technical Education

Committee Chair McElroy reported that the committee heard a report on the character and extent of career and technical education in the state. There was discussion on the issues affecting these programs within Minnesota State Colleges and Universities system.

(3) Bush Foundation Report/Teacher Education

Committee Chair McElroy reported that the committee heard an update on the status of the Bush Foundation's Educational Achievement Initiative and the anticipated next steps.

- (4) **Conferred Honorary Degrees Report, Spring 2009**
Committee Chair McElroy reported that the committee heard a report on honorary doctorates awarded in Fiscal Year 2009.

b. Advancement Committee, Christine Rice, Chair

- (1) **Advancement Update**
Committee Chair Christine Rice reported that the committee heard an update from Associate Vice Chancellor Linda Kohl on the Public Affairs division.
- (2) **St. Cloud Technical College Name Change Request (First Reading)**
Committee Chair Rice reported that the committee heard a report on the St. Cloud Technical College Name Change Request. This will be an action item at the January meeting.

c. Human Resources Committee, Ruth Grendahl, Chair

- (1) **Human Resources Update**
Committee Chair Ruth Grendahl reported that the committee heard an update from Vice Chancellor Lori Lamb on the Human Resources division. Committee Chair Grendahl reported that she attended the Leadership Council meeting in September for a discussion on their performance goals.
- (2) **Luoma Leadership Academy Update**
Committee Chair Grendahl reported that the committee heard an update on the Luoma Leadership Academy. The academy began in November of 2004. There have been four completed cohorts, with a fifth cohort in progress to be completed in summer of 2010.
- (3) **Presidential and Cabinet Development**
Committee Chair Grendahl reported that the committee heard a presentation on proposed executive development work led by Chancellor McCormick.
- (4) **Search Updates**
Committee Chair Grendahl reported that the committee heard an update on the proposed timeline for the Chancellor's search process and the current searches being conducted for three presidents and two cabinet positions.
- (5) **Legislative Audit Findings and Follow-up**
Committee Chair Grendahl reported that the committee heard an update on the progress of the Office of the Legislative Auditor's report.
- (6) **Other**
Trustee James Van Houten commented that the hiring of presidents is one of the Board's most important decisions and that most of the Board members do not have the opportunity to meet the candidates until the day of the appointment. Vice Chair Grendahl responded that this will be discussed at the January meeting. Chair Olson added that it will be brought to the Executive Committee as well.

d. Finance, Facilities and Technology Committee, Thomas Renier, Chair

- (1) Finance, Facilities and Technology Update
Committee Chair Thomas Renier reported that the committee heard an update from Vice Chancellor Laura King on the activities of the Finance, Facilities and Technology divisions.
- (2) 2010-2015 Capital Budget Update
Committee Chair Renier reported that the committee heard an update on the 2010-2015 Capital Budget. Capital Budgets are presented to the legislature every two years as part of a six-year plan.
- (3) 2012-2017 Capital Budget Guidelines
Committee Chair Renier reported that the committee heard a report on the 2012-2017 Capital Budget Guidelines. The guidelines will be presented for Board review in April 2010.
- (4) The Role of Financial Aid in the Cost of Attendance
Committee Chair Renier reported that the committee heard a report on Financial Aid in the Cost of Attendance. Information was provided on the Pell and State grants programs and the expected family contribution formula.
- (5) Risk Management Program
Committee Chair Renier reported that the committee heard an update on the Risk Management Program. The system has procured property and casualty coverage through the State of Minnesota, Risk Management Fund managed by the Department of Administration.

e. Diversity and Multiculturalism Committee, Duane Benson, Chair

- (1) Diversity and Multiculturalism Division Update
Committee Chair Duane Benson reported that the committee heard an update from Executive Director Whitney Stewart Harris on the activities of the Diversity and Multiculturalism division.
- (2) Enrollment and Retention Data for Underrepresented Students
Committee Chair Benson reported that the committee heard an update on Enrollment and Retention Data for Underrepresented Students. Statewide enrollment of new underrepresented undergraduate students increased by 1,667, or 3.9 percent. Total new undergraduate student enrollment increased by 4.4 percent.
- (3) Access, Opportunity and Success Programs for FY 2009
Committee Chair Benson reported that the committee heard a report on Access, Opportunity and Success Programs for FY 2009. The report provided an overview of progress being made by the three access and opportunity centers and student recruitment and retention.
- (4) Access, Opportunity and Success Program Funding for FY 2010
Committee Chair Benson reported that the committee heard a report on Access, Opportunity and Success Program Funding for FY 2010. The report provided a summary of the colleges and universities recruitment and retention activities for the year.

f. Audit Committee, Scott Thiss, Chair

(1) Audit Update

Committee Chair Thiss reported that the committee heard an update from Executive Director John Asmussen on the activities of the Internal Audit division.

6. Joint Council of Student Associations

a. Minnesota State College Student Association (MSCSA)

Mr. Tyler Smith, President, addressed the Board of Trustees.

b. Minnesota State University Student Association (MSUSA)

Ms. Jennifer Weil, State Chair, addressed the Board of Trustees.

7. Minnesota State Colleges and Universities' Bargaining Units

a. American Federation of State, County and Municipal Employees

Ms. Karen Foreman, President (AFSCME Council 6), addressed the Board of Trustees.

8. Trustees' Reports

Chair Olson thanked the Trustees for participating in the winter commencements.

Vice Chair Grendahl reported that she attended the Association of Community College Trustees (ACCT) Annual Congress in October. She thanked President Davenport for the invitation to participate at the groundbreaking for the Renewable Energy Resource Center at Minnesota State University, Mankato.

Trustee Dickson reported that she also attended the ACCT Annual Congress in October. She also attended the ribbon-cutting ceremony of the newly renovated automotive and construction trades facility at Saint Paul College. She also attended a luncheon at Century College featuring guest speaker White Bear Lake Superintendent Ted Blaesing.

Trustee Van Houten reported that he attended the American Council on Trustees and Alumni (ACTA) annual meeting in November.

Trustee Rice reported that she participated in the Vermilion Community College Higher Learning Commission meeting via ITV.

Trustee Louise Sundin expressed her thanks for student support of the system's bonding projects. She remarked that University of Minnesota Regent Steve Hunter acquired a resolution in support of both the University of Minnesota and the Minnesota State Colleges and Universities bonding projects at the legislature from the AFL-CIO. Trustee Sundin reported that she and Chancellor McCormick will host the second meeting of the Labor Leaders at Saint Paul College on December 6. She also reported that she attended the annual Penny Fellowship event in October.

Trustee Jacob Englund reported that he and Trustee Christopher Frederick participated in the joint conference of the Minnesota State College Student Association (MSCSA) and the Minnesota State University Student Association (MSUSA). Trustee Englund also reported that he will travel to India to gain insight into that country's education and business system as part of his course work.

9. Chancellor's Comments

Chancellor McCormick welcomed the Trustees, staff and constituents to the meeting. Chancellor McCormick thanked Vice Chancellor Niemi for his outstanding service to the system, as well as to the citizens of Minnesota.

Chancellor McCormick reported on the system's enrollment growth. The system now has 198,792 students or 12,641 more students than last fall when 186,150 students were enrolled. That is nearly a 7 percent increase. Previously, the largest increase in the fall headcount was 9,023 additional students in 1999. Also, this is the fourth consecutive year that the system's fall enrollment has set a record high.

Enrollment was up in nearly all categories. The number of students of color this fall grew by 18.7 percent, from 27,446 to 32,585, while enrollment of white students was up 8.6 percent. In recent years, the colleges and universities have expanded programs to recruit and retain more students from groups traditionally underrepresented in higher education – students of color, low-income students and students who are the first in their families to attend college.

Enrollment of high school students in college courses, through the Post-Secondary Enrollment Options program, grew by 4.8 percent. Full-year-equivalent enrollment is projected to increase by almost 5.5 percent for the current year. The colleges and universities project a full-year-equivalent enrollment of 151,805 for the current year, compared with the actual full-year-equivalent enrollment of 143,924 for the 2008-2009 academic year.

Chancellor McCormick reported that the Board's goals are of utmost importance to him. There have been updates to the goals of the current year pertaining to the Students First initiative; system planning is a high priority and should be well underway by late spring, focusing more specifically on 2012 and 2013 as budget planning continues. Other goals of importance are 2020 Planning and leadership development.

Chancellor McCormick remarked that a draft report from the Office of the Legislative Auditor will be forthcoming and will offer recommendations and insight to be considered by the Ad Hoc Committee on System Planning. Chancellor McCormick concluded his remarks thanking the Board for his opportunity to serve. Chair Olson thanked Chancellor McCormick for his work.

10. Requests by Individuals to Address the Board

There were no requests to address the Board.

11. Other Business

There was no other business to come before the Board.

12. Adjournment

Chair Olson announced that the Board's next meetings are on January 19-20, 2010, with January 20, 2010, to be conducted at Inver Hills Community College. The meeting adjourned at 2:25 p.m.