

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

MAY 17, 2006

WELLS FARGO PLACE

ST. PAUL, MINNESOTA

Trustees Present: Will Antell, Duane Benson, Michael Boulton, Cheryl Dickson, Ivan Dusek, Ruth Grendahl, Clarence Hightower, Carol Ley, Lew Moran, David Olson, Thomas Renier, David Paskach, Christopher Schultz and Ann Curme Shaw

Trustees Absent: Chair Robert Hoffman

1. Call to Order

In the absence of Chair Robert Hoffman, Vice Chair Ann Curme Shaw called the meeting to order at 9:05 a.m.

2. Chair's Report

a. Minutes of Board of Trustees Major Topics of April 19, 2006

Vice Chair Shaw announced that the minutes were approved as written.

b. Minutes of Board of Trustees Meeting of April 19, 2006

Vice Chair Shaw announced that the minutes were approved as written.

c. Information: Minutes of Executive Committee Meeting of May 3, 2006

Vice Chair Shaw reported that the Executive Committee meeting minutes are included as information and will be approved at the Executive Committee meeting on June 7.

d. Timeline for Election of Officers

Vice Chair Shaw stated that Board members who wish to run for an officer position should indicate their interest in writing to the Board Office by June 19. The Board Office will mail each member a list of the candidates. Vice Chair Shaw announced her candidacy for the position of Chair; she reported that Trustee Michael Boulton announced his candidacy for the position of Vice Chair.

3. Trustees' Reports

Several Board members reported on their participation at the spring commencements. Vice Chair Shaw thanked the Board staff for their work on the commencement arrangements.

4. Chancellor's Comments

Chancellor McCormick welcomed the Board members, audience and staff to the meeting. He thanked the Trustees and Cabinet members for their participation at the spring commencements.

The Chancellor stated that significant work over several months resulted in the completion of the Action Plan. The plan will serve as a more detailed map of the directions set forth by the Board in the Strategic Plan. It will guide the work of the system for the next four years and influence the capital budget planning.

Chancellor McCormick reported that he was asked to participate in an advisory group by Mr. Win Wallin and his Achieve!Minneapolis initiative. Significant funds have been raised from the private sector to place an Achieve!Minneapolis staff member in each of the seven Minneapolis high schools. This person will work with students and staff to help students appreciate the importance of education. The Achieve staff also will help students realize that college is within their reach financially and how to be prepared to be successful.

The Chancellor stated that the Science Museum of Minnesota is interested in partnering with the Minnesota State Colleges and Universities to increase math and science competencies within the state. He and Senior Vice Chancellor Linda Baer recently met with Dr. Eric Jolly, President of the museum, to discuss the possibility of a partnership. The Chancellor also reported that he spoke to individuals enrolled in the Minnesota High Technology Association ACE Leadership Program.

Chancellor McCormick reported that the system is increasingly on the map in national higher education circles. He and several presidents attended the annual convention of the American Association of Community Colleges. He is part of a workforce advisory committee for the Education Commission of the States. He attended the Association of Governing Boards (AGB) National Conference on Trusteeship in Orlando. The Chancellor also was a participant in a meeting of system heads and presidents to begin to outline AGB's strategic plan.

The Chancellor reported that Ms. Anna DeGolier, a student at Normandale Community College, sought and won a highly competitive undergraduate transfer scholarship program from the Jack Kent Cook Foundation. The scholarship is \$30,000 per year for three years. The scholarships are for two-year college students transferring to four-year institutions; only thirty-five scholarships are awarded each year.

5. Joint Council of Student Associations

a. Minnesota State College Student Association

Mr. Patrick Christner, President, Minnesota State College Student Association (MSCSA), addressed the Board of Trustees.

b. Minnesota State University Student Association

Mr. Hal Kimball, State Chair, Minnesota State University Student Association (MSUSA), addressed the Board of Trustees. He introduced Mr. Travis Reese, Chair-elect, Mr. Jeff Martin, Vice Chair-elect, and Mr. J.J. Jouppe, the new Executive Director.

6. Minnesota State Colleges and Universities' Bargaining Units

a. Administrative and Service Faculty (ASF)

Mr. John Ferden, President, and Mr. Shahzad Ahmad, President-elect, Administrative and Service Faculty, addressed the Board of Trustees.

7. Consent Agenda

All matters listed under Consent Agenda will be enacted by one motion in the form listed below. Any trustee may request that an item or items be removed from the Consent Agenda for independent consideration.

- a. FY 2008-2013 Capital Budget Guidelines (Second Reading)
- b. Student Association Fee Changes
- c. Ridgewater College Athletic Request, Policy 2.6 Intercollegiate Athletics

Trustee Michael Boulton requested removal of agenda item b. Student Associations Fee Changes from the Consent Agenda. Vice Chair Shaw noted that Student Association Fee Changes would be considered under the Finance/Facilities Policy Committee report.

Trustee Duane Benson moved approval of Consent Agenda items a. FY 2008-2013 Capital Budget Guidelines and c. Ridgewater College Athletic Request, Policy 2.6 Intercollegiate Athletics. Trustee Antell seconded and the motion carried unanimously.

8. Board Standing Committee Reports

a. Diversity Committee, Will Antell, Chair

(1) Diversity and Multiculturalism Update

Committee Chair Will Antell reported that the committee heard an update on the work of the Diversity and Multiculturalism division from Executive Director Whitney Harris.

*** (2) American Indian Project Plan**

Committee Chair Antell moved that the Board of Trustees supports the inclusion of the proposed American Indian Project Plan in the System Action Plan. Trustee Lew Moran seconded the motion.

Trustee Michael Boulton stated that he would not vote in favor of the motion. He expressed concern of the plan being exclusive to one group of underrepresented students and also questioned the amount of work it will place on staff.

The motion carried with twelve in favor (Trustees Antell, Benson, Dickson, Dusek, Hightower, Ley, Moran, Olson, Renier, Paskach, Schultz and Shaw) and two opposed (Trustees Boulton and Grendahl.)

(3) Proposed Amendment to Policy 1B.1 Nondiscrimination in Employment and Educational Opportunity (First Reading)

Committee Chair Antell reported that the committee heard a presentation from Manager of Diversity and Multiculturalism Renée Hogoboom on the Proposed Amendment to Policy 1B.1 Nondiscrimination in Employment and Educational Opportunity. This will be an action item at the June meeting.

b. Finance/Facilities Policy Committee, Clarence Hightower, Chair

(1) Finance/Facilities Division Update

Committee Chair Clarence Hightower reported that the committee heard an update from Vice Chancellor Laura King on the Finance/Facilities Division.

*** (2) Student Associations Fee Changes**

Committee Chair Hightower moved that

1. The Board of Trustees endorses the increase of the MSCSA fee from \$.30 to \$.31 per semester credit hour beginning fall semester, academic year 2006-2007.

2. The Board of Trustees endorses the increase of the MSUSA fee from \$.39 to \$.43 per semester credit hour beginning fall semester, academic year 2006-2007. Trustee Antell seconded the motion.

Trustee Grendahl moved to separate items 1 and 2. Trustee Michael Boulton seconded the motion. The motion carried with eight in favor (Trustees Benson, Boulton, Grendahl, Ley, Olson, Renier, Paskach and Schultz); six opposed (Trustees Antell, Dickson, Dusek, Hightower, Moran and Shaw); and one absent (Chair Hoffman).

Trustee Schultz moved that the Board of Trustees endorses the increase of the MSCSA fee from \$.30 to \$.31 per semester credit hour beginning fall semester, academic year 2006-2007. Trustee Clarence Hightower seconded the motion.

Trustee Benson inquired if the increased revenue numbers also included the increased enrollment numbers. Vice Chancellor Laura King replied that the fees are based on credits sold and the revenue estimate reflects enrollment changes as well as the fee increase. MSCSA staff member Jessica Madearis stated that enrollment has increased but credit loads decreased.

Trustee Benson stated that traditionally the students ask the Board to hold down tuition and fees. Now, the Board is being asked to vote on raised fees for all students. He also expressed concern that it places a mandatory rather than voluntary fee on all students.

Trustee Dickson stated that the fee increase was minimal, and she would support it. Trustee Boulton stated that the increase does not reflect the average needs of the students, and he will not support it.

Vice Chair Shaw called the question. The motion carried with eleven in favor (Trustees Antell, Dickson, Dusek, Hightower, Ley, Moran, Olson, Renier, Paskach, Schultz and Shaw), three opposed (Trustees Benson, Boulton and Grendahl).

Committee Chair Hightower moved that the Board of Trustees endorses the increase of the MSUSA fee from \$.39 to \$.43 per semester credit hour beginning fall semester, academic year 2006-2007. Trustee Antell seconded.

Trustee Benson stated that the mandatory fees are of no real value to the students. They are not allowed a choice and the Board should take it into consideration. Vice Chancellor King stated that this issue is part of a national debate on student fees. She commented that she knows of no college or university where students can choose what organizations to support. She added that staff will bring information to the Board regarding legislative activity history on the subject.

Trustee Grendahl inquired about the organization's alumni and their fundraising efforts. MSUSA President Hal Kimball replied that they are working on an alumni outreach to better advocate for the organization. Trustee Olson inquired about the legal fees on the Fiscal Year 05 MSUSA expenditures. President Kimball replied that a lawsuit was settled with a former executive director.

Trustee Boulton stated that the proposed increase is for additional staff costs and specific projects that do not affect what has been advocated for in the past. He stated that he will not support the increase.

Trustee Schultz called the question. The motion carried with ten in favor (Trustees Antell, Dickson, Dusek, Hightower, Ley, Moran, Olson, Renier, Schultz and Shaw), and four opposed (Trustees Benson, Boulton, Grendahl and Paskach).

- (3) **Amendments to Board Policies: 5.9, Biennial and Operating Budget Planning and Administration; 6.5, Capital Program Planning; 7.6, Business Activities; and 7.7, Gifts and Grants Acceptance (First Reading)**
Committee Chair Hightower reported that the committee heard a presentation from Vice Chancellor King on the Amendments to Board Policies: 5.9, Biennial and Operating Budget Planning and Administration; 6.5, Capital Program Planning; 7.6, Business Activities; and 7.7, Gifts and Grants Acceptance. This will be an action item at the June meeting.

- (4) **Amendments to Board Policies 5.14, Procurement and Contracts; 6.6, Facilities Maintenance and Repair Including Revenue Fund Activities; 6.7, Real Estate Transactions and 7.1, Finance and Administration Authority of Board, Chancellor and Presidents (First Reading)**
Committee Chair Hightower reported that the committee heard a presentation from Vice Chancellor King on the Amendments to Board Policies 5.14, Procurement and Contracts; 6.6, Facilities Maintenance and Repair Including Revenue Fund Activities; 6.7, Real Estate Transactions and 7.1, Finance and Administration Authority of Board, Chancellor and Presidents. This will be an action item at the June meeting.

c. Advancement Committee, Cheryl Dickson, Chair

- (1) **Advancement Update**
Committee Chair Cheryl Dickson reported that the committee heard an update from Associate Vice Chancellor Linda Kohl on the activities of the Public Affairs division. President Quistgaard reported to the committee on the activities of the Leadership Council Advancement Committee.
- (2) **State and Federal Legislative Updates**
Committee Chair Dickson reported that the committee heard a report from Director of Government Relations Mary Jacquart on the legislative outcomes.

d. Ad Hoc Committee on Board Development, Ann Curme Shaw, Chair

- * (1) **Board Meeting Restructuring FY 2007 Calendar**
Trustee Schultz moved that the Board of Trustees approves a new meeting schedule for the Fiscal Year 2007 calendar beginning July 1, 2006, through June 30, 2007, as shown on Attachment A. The schedule will be tried as a pilot project for one year, and it will be reviewed prior to the end of the year. In addition, the schedule may be revised during the year by the Chair of the Board to add a board, committee meeting, hearing or other special meeting, if necessary. Trustee Olson seconded the motion.

Several Board members expressed concerns regarding the new calendar and that it may limit the amount of time for the committees to do their work. Trustee Antell spoke against reducing meeting time.

The motion carried with one abstention (Trustee Will Antell).

- (2) **Draft Orientation Agenda**
Committee Chair Shaw reported that the committee orientation will be held in conjunction to the July meeting. Following that, orientations will be tailored to the new members' skills and interests.

e. Educational Policy Committee, David Paskach, Chair

(1) Academic and Student Affairs Update

Committee Chair David Paskach reported that the committee heard an update from Senior Vice Chancellor Linda Baer on the Academic and Student Affairs division.

*** (2) Proposed Amendment to Policy 3.3 Assessment for College Readiness and Repeal of Carry Forward State University Policy 4.9 Presentation of ACT Scores (Second Reading)**

Committee Chair Paskach moved that the Board of Trustees approves the amendment to Policy 3.3 Assessment for College Readiness and the repeal of Carry Forward SU Policy 4.9 Presentation of ACT Scores for Enrollment in a Minnesota State University. Trustee Benson seconded and the motion carried unanimously.

*** (3) Proposed Amendment to Policy 2.9 Financial Aid Satisfactory Academic Progress and Repeal of Carry Forward Community College Policies III.02.06 Academic Standards and IV.07.01 Academic Suspension (Second Reading)**

Committee Chair Paskach moved that the Board of Trustees approves the proposed amendment to Policy 2.9. Financial Aid Satisfactory Academic Progress and the Repeal of Carry Forward Community College Policies III.02.06 Academic Standards and IV.07.01 Academic Suspension. Trustee Benson seconded the motion.

Trustee Boulton stated that once the policy is in place, it is important that the campuses adhere to it and not make changes that may affect the students. He added that current language does not address the review and change process. Trustee Dickson inquired what could be done to improve the process. Trustee Boulton replied that he would like to see language regarding when changes can be made to policies and that it be with student consultation. He stated that he would not support the amendment.

Committee Chair Paskach stated that annual policy review is required by the Office of the Chancellor for each institution. General Counsel Olson replied that the Board has a student consultation policy that requires administrations to discuss proposed changes and other issues with the students.

Trustee Dickson questioned the effective date of a policy once it has been amended and if it is uniform throughout the institutions. She added that the issue seems to be the timing of the changes.

General Counsel Olson replied that it is generally effective the date of adoption unless otherwise specified in the amendment.

Associate Vice Chancellor Mike López addressed the Board and replied that this particular policy change would not be effective until fall semester of 2007, as the institutions require time to conform their policies.

Trustee Boulton moved to amend the original motion so that the policy would become effective on August 1, 2007. Trustee Benson seconded the motion.

Trustee Paskach stated that he would oppose the amendment as it will interrupt the work process within the Office of the Chancellor. Trustee Dickson inquired what the definition of good academic standards means and if it is different at each institution. Dr. López replied that there are variances across the institutions and the amendment will help to reduce those variances within an institution.

Vice Chair Shaw called the question. The motion to amend the original motion for the policy to become effective on August 1, 2007, failed with four in favor (Trustees Benson, Boulton, Dickson and Grendahl) and ten opposed (Trustees Antell, Dusek, Hightower, Ley, Moran, Olson, Paskach, Renier, Schultz and Shaw).

Vice Chair Shaw called the question on the original motion. The motion carried with ten in favor (Trustees Antell, Dickson, Dusek, Hightower, Ley, Moran, Olson, Renier, Schultz and Shaw) and four opposed (Trustees Benson, Boulton and Grendahl and Paskach).

* (4) **Action Plan Approval**

Committee Chair Paskach moved that the Board of Trustees approves the Action Plan with the understanding that the measurements will be further refined and presented to the Board for approval in June. Trustee Dusek seconded. The motion carried with thirteen in favor (Trustees Antell, Benson, Boulton, Dickson, Dusek, Grendahl, Hightower, Ley, Moran, Paskach, Renier, Schultz and Shaw) and one opposed (Trustee Olson).

(5) **Proposed Amendment to 1A.1 Minnesota State Colleges and Universities Organization and Administration (First Reading)**

Committee Chair Paskach reported that the committee heard a presentation from Senior Vice Chancellor Baer on the Proposed Amendment to 1A.1 Minnesota State Colleges and Universities Organization and Administration. This will be an action item at the June meeting.

(6) **Proposed Policy 3.34 Academic Semester Start Dates (First Reading)**

Committee Chair Paskach reported that the committee heard a presentation from Senior Vice Chancellor Baer on the Proposed Policy 3.34 Academic Semester Start Dates. This will be an action item at the June meeting.

Trustee Boulton expressed concern with a common start date. Chancellor McCormick explained that consultation has occurred with all of the presidents. The policy is responsive to students' needs.

(7) Update on Addressing Alcohol Abuse

Committee Chair Paskach reported that the Update on Addressing Alcohol Abuse was deferred to a future meeting due to time constraints.

(8) Campus Profile: Minnesota State Community and Technical College

Committee Chair Paskach reported that the committee heard a presentation from Senior Vice Chancellor Baer and President Ann Valentine and staff on the campus profile of Minnesota State Community and Technical College. The profile showcased the college's mission of successfully integrating into a comprehensive community college. Committee Chair Paskach remarked that the presentation was outstanding, and he commended President Valentine for her leadership and work.

9. Requests by Individuals to Address the Board

There were no requests to address the Board.

10. Other Business

There was no other business to come before the Board.

11. Adjournment

Vice Chair Shaw moved that the Board of Trustees would convene in a Closed Session of the Ad Hoc Chancellor Assessment Committee immediately following the meeting. Trustee Michael Boulton seconded and the motion carried unanimously.

Vice Chair Shaw adjourned the Board of Trustees meeting by consensus at 11:05 a.m.

Ingeborg K. Chapin
Secretary to the Board