Committee:  Academic and Student Affairs  

Date of Meeting:  March 17, 2010 

Agenda Item:  Proposed New Board Policy 3.38, Career Information 

- Proposed Policy Action  
- Approvals Required by Policy  
- Other Approvals  
- Monitoring  

Information  

Cite policy requirement, or explain why item is on the Board agenda: 

A proposed new policy requires Board approval (first reading). 

Scheduled Presenter(s): 

Linda L. Baer, Senior Vice Chancellor for Academic and Student Affairs  
Mike López, Associate Vice Chancellor for Student Affairs  

Background Information: 

The proposed new policy responds to recommendations made by the Office of the Legislative Auditor Study of MnSCU Occupational Programs conducted in 2009.
INTRODUCTION
The Office of the Chancellor is submitting a proposed new Board policy 3.38, Career Information.

BACKGROUND
During 2009 the Office of the Legislative Auditor conducted a study of Occupational Programs at the state colleges which was presented to the legislature and Board of Trustees. Among the recommendations from the audit was the following: “The Board of Trustees should by policy require colleges to ensure that information on career exploration and job opportunities is getting to the occupational program students who need it.” The proposed new policy has been developed in response to that recommendation.

The Senior Vice Chancellor for Academic and Student Affairs appointed a committee of college career center personnel and Office of the Chancellor staff to review the Legislative Auditor’s recommendations and develop a draft policy.

CONSULTATION
Consultation has occurred/will occur as follows:
- Reviewed with the Academic and Student Affairs Policy Council – 11/20/09 and 1/21/10.
- Review and comment requested on the proposed policy and procedure through system-wide constituent mailing, dated 11/23/09
- Reviewed at Inter Faculty Organization (IFO) Meet and Confer – 12/11/09
- Review at Minnesota State College Faculty (MSCF) Meet and Confer – 12/11/09 and 2/25/10
- Reviewed by Academic and Student Affairs Committee of the Leadership Council – 12/8/09

RECOMMENDED COMMITTEE ACTION
The Academic and Student Affairs Committee recommends that the Board of Trustees adopt the following motion:

RECOMMENDED MOTION
The Board of Trustees approves the proposed new policy 3.38 Career Information.

Presented to the Board: March 17, 2010
3.38 CAREER INFORMATION.

Part 1. Purpose. The purpose of this policy is to require that system community and technical colleges provide information on career exploration and job opportunities to occupational program students.

Part 2. Definition. For purposes of this policy, occupational programs are technical and professional academic programs that prepare students for employment.

Part 3. College Policy. Each system community and technical college shall establish a policy to provide information on career exploration and job opportunities to all students enrolled in occupational programs.

Part 4. Evaluation. The Office of the Chancellor shall, on a biennial basis, evaluate the effectiveness of system college efforts to provide career exploration and job prospect information to students, and shall secure assurance from each community and technical college that this responsibility is being met.

Part 5. System Procedure. The Chancellor shall develop a system procedure to provide direction for the implementation of this policy by community and technical colleges.

Date of adoption:
Date of implementation:

POLICY CONTENT FORMAT:
Single underlining represents proposed new language.
Strikeout represents existing language proposed to be eliminated.
Words not underlined represent existing language that is proposed to remain in procedure.