

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
HUMAN RESOURCES COMMITTEE
MEETING MINUTES
May 19, 2009**

Human Resources Committee Members Present: Ruth Grendahl, Chair; Cheryl Dickson; Jacob Englund; Allyson Lueneburg; David Olson; David Paskach; Christine Rice; Scott Thiss

Human Resources Committee Members Absent: None

Other Board Members Present: Clarence Hightower; Tom Renier; Louise Sundin; Terri Thomas; James Van Houten

Leadership Council Committee Members Present: Bill Tschida, Vice Chancellor for Human Resources

The Minnesota State Colleges and Universities Human Resources Committee held its committee meeting on Tuesday, May 19, 2009, at Wells Fargo Place, 4th Floor, Board Room, 30 Seventh Street East, in St. Paul. Chair Grendahl called the meeting to order at 12:35 p.m.

1. MINUTES OF MARCH 17, 2009

Chair Grendahl called for the motion to approve the minutes of the Human Resources Committee meeting on March 17, 2009. They were moved, seconded and passed without dissent.

2. MINNESOTA STATE COLLEGE FACULTY (MSCF) BARGAINING AGREEMENT

Vice Chancellor Tschida summarized the proposed salary and economic benefits in the FY 2010-2011 MSCF bargaining contract. With the MSCF membership having ratified the contract on April 17, 2009, it was brought forward to the Board for approval before moving on for legislative approval.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees approves the terms of the 2009-2011 labor agreement with the Minnesota State College Faculty (MSCF), and authorizes the Chancellor to sign the agreement on behalf of the Board.

The motion passed without dissent.

3. MINNESOTA STATE UNIVERSITY ASSOCIATION OF ADMINISTRATIVE AND SERVICE FACULTY (MSUAASF) BARGAINING AGREEMENT

Vice Chancellor Tschida summarized the salary and economic benefits which had been proposed in the FY 2010-2011 MSUAASF bargaining contract. With the MSUAASF membership having ratified the contract on May 15, 2009, it was brought forward to the Board for approval before moving on for legislative approval.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees approves the terms of the 2009-2011 labor agreement with the Minnesota State University Association of Administrative and Service Faculty (MSUAASF), and authorizes the Chancellor to sign the agreement on behalf of the Board.

The motion passed without dissent.

4. PERSONNEL PLAN FOR MINNESOTA STATE COLLEGES AND UNIVERSITIES ADMINISTRATORS

Vice Chancellor Tschida explained the more significant proposed changes to the Plan, which included the unpaid salary savings leave of absence, severance pay modification related to position reductions, and suspending merit increases.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees approves the Personnel Plan for Minnesota State Colleges and Universities Administrators for 2009-2011, and authorizes the Chancellor and his designees to take all measures they deem appropriate to secure legislative approval to implement the Plan.

The motion passed without dissent.

5. APPOINTMENT OF VICE CHANCELLOR FOR HUMAN RESOURCES

Chancellor McCormick stated that upon the announcement of Bill Tschida's retirement as vice chancellor for human resources in the Office of the Chancellor, a nationwide search was conducted with the assistance of an executive search firm. Jim Johnson, president of Minnesota State College – Southeast Technical, chaired the search committee. Chancellor McCormick, members of the Board of Trustees, and Cabinet staff interviewed three finalists. Also, public forums were held where employees from the Office of the Chancellor and chief human resources officers heard from each candidate. As a result of this process, Chancellor McCormick recommended Loretta M. Lamb as the next vice chancellor for human resources.

The Human Resources Committee recommended that the Board of Trustees adopt the following motion:

The Board of Trustees, upon the recommendation of Chancellor McCormick, appoints Loretta M. Lamb as the vice chancellor for human resources effective July 1, 2009, subject to the completion of an employment agreement. The Board authorizes the Chancellor, in consultation with the Chair of the Board and Chair of the Human Resources Committee, to negotiate and execute an employment agreement in accordance with the terms and conditions of the Personnel Plan for Minnesota State Colleges and Universities Administrators.

The motion was seconded and passed without dissent.

Meeting adjourned at 12:45 p.m.

Submitted by,
Vicki Schoenbeck, Recorder