



**EXECUTIVE COMMITTEE
MEETING AGENDA
THURSDAY, JUNE 18, 2009
11:00 A.M.**

**CONFERENCE ROOM 3310
WELLS FARGO PLACE
30 7TH STREET EAST
SAINT PAUL, MN**

Executive Committee Agenda

- (1) **Minutes of May 20, 2009** (pp. 1-3)
- (2) Review July 21-22, 2009 Meetings
 - Committee Work Plans
- (3) Leadership Council Comments

Executive Committee

David Olson, Chair
Ruth Grendahl, Vice Chair
Scott Thiss, Treasurer
David Paskach, Immediate Past Chair
Duane Benson
Tom Renier
Christine Rice

**MINNESOTA STATE COLLEGES AND UNIVERSITIES
BOARD OF TRUSTEES
EXECUTIVE COMMITTEE
MEETING MINUTES
May 20, 2009**

Executive Committee Members Present: David Olson, Chair, Duane Benson, Ruth Grendahl, David Paskach, Thomas Renier, Christine Rice and Scott Thiss

Executive Committee Members Absent: None

Other Members Present: Cheryl Dickson, Terri Thomas and James Van Houten

The Minnesota State Colleges and Universities Board of Trustees Executive Committee met at Wells Fargo Place, 30 7th Street E., Room 3310, Saint Paul, on Wednesday, May 20, 2009, at 1:30 p.m. Chair David Olson convened the meeting.

(1) Minutes of March 18, 2009, Meeting

The minutes of the Executive Committee meeting on March 18, 2009, were accepted as written.

(2) FY 2009 Third Quarter Board Operating Budget

Trustee Scott Thiss, Treasurer, reported on the third quarter Board of Trustees Operating Budget. The budget for FY 2009 was \$240,000. During the third quarter, the governor unallotted state agencies' budgets to meet a projected budget shortfall. The Board's Operating Budget was reduced 0.4 percent to \$236,266. Trustee Thiss reported that the third quarter report reflects a reduction in expenditures. As of March 31, 2009, the Board had spent 53 percent of its budget. Encumbered funds are \$73,030, with an available balance of \$38,771.

(3) Proposed FY 2010 Board Operating Budget

Trustee Thiss, Treasurer, presented the proposed FY 2010 Board operating budget that was distributed. He noted that the Vice Chancellor/Chief Financial Officer had provided budget planning guidelines based on a projected reduction in the system's base. The proposed FY 2010 Board Operating Budget is \$212,500, a reduction of 10 percent for FY 2009. Trustee Thiss reviewed the proposed budget, including \$30,000 for per diems; \$64,000 in meeting expenses, based on nine two-day meetings at an average cost of about \$7,000 for two-day meetings; \$45,000 for in-state travel, based on an assumption of Trustees' attending more campus events; and \$15,000 for development and national conferences, based on the Chair's discretion of authorizing up to three trustees to attend each of three national higher education conferences. Other estimated expenses for FY 2010 are: \$6,000 for consultants; \$34,800 in other expenses, including \$15,000 for memberships in the Association of Community College Trustees and the Association of Governing Boards of Universities and Colleges; travel accident insurance policy, supplies and equipment; \$10,700 contingency funds; and \$7,000 for the Chair's expenses.

Responding to a question about expenditures for fundraising events, Trustee Thiss reported that the Board budget typically shares the cost of a table with the Chancellor's Office at the student association scholarship events, such as the Penny Fellowship and Minnesota State Student Association Leadership Scholarship event. The Board also has supported the Nellie Stone Johnson Scholarship event. Chair Olson requested that Trustee Thiss report at the next Executive Committee meeting on the total amount spent on fundraising events by the Office of the Chancellor.

Another member spoke in favor of providing for more Trustees to attend national conferences as the conferences provide opportunities for education and professional development. Trustee Grendahl recalled that she was the only Trustee that attended the Association of Community College's National Legislative Summit in Washington, D.C. in February, and that the conference attendees successfully lobbied their congressional members about the federal stimulus money. Trustee Thiss commented that the budget sets a reasonable guideline in providing for up to three Trustees to attend these conferences. Chair Olson agreed, noting that the conference agendas will help guide how many Trustees attend them.

Trustee Rice moved that the Executive Committee approves the FY 2010 Board Operating Budget of \$212,500. Trustee Renier seconded and the motion carried unanimously.

The recommended motion will be presented to the Board for approval in June, and then it will be incorporated into the Office of the Chancellor and system's operating budgets for approval in July.

(4) Review June 17-18, 2009 Board Meetings

Following a discussion, Chair Olson announced that he will send a letter to all of the Board members asking if they have any recommendations for agenda items for the coming year. The suggestions will be reviewed before being assigned to the appropriate Board Policy Committee. The goal will be for each committee to have a list of topics they will cover in the next twelve months.

In addition to its regular agenda, the Finance, Facilities and Technology Committee will have a first reading, followed by a hearing on the FY 2010 Operating Budget, Including Tuition and Fees in June. The Academic and Student Affairs and Human Resources Committees also will meet in June. The Board of Trustees will meet in a closed session for the annual evaluation of the Chancellor.

(5) Leadership Council Comments

President Pat Johns provided an update on the consultative process with the students on the tuition and fees. With the legislative action this year, he hoped that the student would continue to trust the process in future years. Chancellor McCormick commented that the final numbers likely will be small in how they differed from the consultation process and that the current group of student leaders understands the situation.

Responding to a question about the percentage of stimulus funds that will be used to buy down tuition, Chair Olson asked the Chancellor and staff to clarify it by the June 2 Leadership Council meeting.

Trustee Van Houten requested that the Leadership Council review the campus and system's mission statements on open enrollment, especially with respect to program growth. He continued that nursing programs and other high demand programs do not have open enrollment. The application process closes. Trustee Van Houten suggested that an appropriate role for the system is the development of a systemwide policy, especially in nursing, so everyone is treated fairly. Chancellor McCormick responded that each campus uses different scores. He observed that with declining state support and budget cuts, eventually the presidents will have to turn down program growth. Chancellor McCormick commented that he will review the matter and provide an update to the Academic and Student Affairs Committee.

Adjournment

The meeting adjourned at 2:15 p.m.