

MINNESOTA STATE COLLEGES AND UNIVERSITIES

BOARD OF TRUSTEES MEETING MINUTES

SEPTEMBER 17, 2008

WELLS FARGO PLACE

ST. PAUL, MINNESOTA

Trustees Present: Duane Benson, Cheryl Dickson, Jacob Englund, Ruth Grendahl, Allyson Lueneburg, Dan McElroy, David Paskach, Thomas Renier, Christine Rice, Louise Sundin, Scott Thiss, Terri Thomas and James Van Houten

Trustees Absent: David Olson and Clarence Hightower

1. Call to Order

Vice Chair Ruth Grendahl called the meeting to order at 1:05 p.m. and reported that a quorum was present.

2. Chair's Report

a. Minutes of Board of Trustees Meeting of July 16, 2008

Vice Chair Grendahl stated that the minutes were approved as written.

b. Minutes of Special Board Meeting of July 30, 2008

Vice Chair Grendahl stated that the minutes were approved as written.

c. FY 2008 Year-End Board Operating Budget Report

Treasurer Scott Thiss provided an overview of the FY 2008 Year-End Board Operating Budget Report. The Board's Operating Budget for FY 2008 was \$267,913, of which \$189,074, or 71 percent, was spent. The balance at year-end was \$78,839.

d. Brief Overview of Board Retreat on October 22-23, 2008

Vice Chair Grendahl stated that the Board will meet in a two-day retreat on October 22-23, 2008, at Bemidji State University. Vice Chair Grendahl introduced Dr. Kent Eklund, who will facilitate the retreat. Chancellor McCormick and Dr. Eklund provided an overview of the retreat's agenda that will focus on 2020 planning.

e. Other

Vice Chair Grendahl stated that the newly appointed and the reappointed Trustees were recognized at the July Board meeting. Trustee David Paskach was not present at the meeting to be recognized as one of the reappointed members. Trustee Paskach was first appointed to a six-year term on July 1, 2002, and he served on the Advancement, Audit, Finance/Facilities, Human Resources and Technology committees. He also was the chair of the Academic and Student Affairs Committee and served as chair of the Board of Trustees. Vice Chair Grendahl recognized and thanked Trustee Paskach for his excellent service.

3. Consent Agenda

a. FY 2009 Internal Audit Plan

Trustee Dan McElroy moved approval of the Consent Agenda. Trustee Dickson seconded and the motion carried unanimously.

4. Board Policy Decisions

**a. Proposed Policy 1A.11 College and University Names and Permanent Locations
(Second Reading)**

Trustee Christine Rice moved that the Board of Trustees approves the proposed Policy 1A.11 College and University Names and Permanent Locations. The motion carried unanimously.

**b. Proposed Amendment 3.23 Naming Colleges and Universities
(Second Reading)**

Trustee Rice moved that the Board of Trustees approves the proposed amendment to Policy 3.23 Naming Colleges and Universities. The motion carried unanimously.

**c. Proposed Policy 3.35 Credit for Prior Learning, Proposed Repeal of Carry Forward
Community College Policy III.02.01 Awarding Credits
(Second Reading)**

Trustee McElroy moved that the Board of Trustees approves the proposed Policy 3.35 Credit for Prior Learning and the repeal of Carry Forward CC Policy III.02.01 Awarding Credits. The motion carried unanimously.

**d. Proposed Amendment to Policy 2.2 State Residency Requirements
(Second Reading)**

Trustee McElroy moved that the Board of Trustees approves the proposed Amendment to Policy 2.2 State Residency Requirements. The motion carried unanimously.

e. Southwest Minnesota State University Mission Approval

Trustee McElroy moved that the Board of Trustees approves the request by Southwest Minnesota State University to approve its proposed vision, mission, purposes, and array of awards as listed in the executive summary. The motion carried unanimously.

f. Anoka Technical College Mission Approval

Trustee McElroy moved that the Board of Trustees approves the request by Anoka Technical College to approve its proposed vision, mission, purposes, and array of awards as listed in the executive summary. The motion carried unanimously.

g. Central Lakes College Mission Approval

Trustee McElroy moved that the Board of Trustees approves the request by Central Lakes College to approve its proposed vision, mission, purposes, and array of awards as listed in the executive summary. The motion carried unanimously.

h. 2009 System Action Plan – Green Facilities and Energy Conservation

Trustee McElroy moved that the Board of Trustees approves the addition of an initiative for Green Facilities and Energy Conservation to the FY 2009 System Action Plan. The motion carried unanimously.

5. Board Standing Committee Reports

a. Finance, Facilities and Technology Committee, Thomas Renier, Chair

- (1) Finance, Facilities and Technology Update
Committee Chair Thomas Renier reported that the committee heard an update from Vice Chancellor Laura King on the Finance, Facilities and Information Technology divisions.
- (2) Reserves Discussion
Committee Chair Renier reported that the committee heard a report on financial reserves. The report provided financial information to the committee for discussion on Board required reserves and full accrual reserves.
- (3) Tuition and Fees Study Including the Cost of Attendance
Committee Chair Renier reported that the committee heard a report on the Tuition and Fees Study Including the Cost of Attendance. A complete study was provided in the meeting materials.
- (4) FY 2010-2011 Biennial Operating Budget Request
Committee Chair Renier reported that the committee heard a report on the FY 2010-2011 Biennial Operating Budget Request. Committee Chair Renier stated that this item will be presented as an action item at the November meeting.
- (5) Guided Tour of the Office of the Chancellor
Committee Chair Renier reported that the Board of Trustees toured the Office of the Chancellor. The tour provided information on the functions provided by the Office of the Chancellor and how its activities advance the mission of the Board and contribute to the success of the colleges and universities.
- (6) Office of the Chancellor Organization – Campus Services and Policy Functions
Committee Chair Renier reported that a report was provided with the tour on the Office of the Chancellor Organization – Campus Services and Policy Functions.

b. Advancement Committee, Christine Rice, Chair

- (1) Advancement Update
Committee Chair Christine Rice reported that the committee heard an update on the Public Affairs division from Associate Vice Chancellor Linda Kohl.
- (2) Grant Proposal Process
Committee Chair Rice reported that the committee heard a report on the Grant Proposal Process. The report provided information on the grant writing process.

- (3) Federal and State Update
Committee Chair Rice reported that the committee heard an update on the Federal and State legislative issues.

c. Audit Committee, Scott Thiss, Chair

- (1) Internal Auditing Report on Affiliated Foundations
Committee Chair Thiss reported that the committee heard a report of an Internal Auditing study of foundations affiliated with the system office or the colleges and universities. Key policy issues were raised as a result of the study and were directed to the Advancement Committee.

Trustee Rice stated that she would make a motion to suspend the rules and make a motion pertaining to the Annual Gifts and Grants Report. She noted that the Audit Report found that the annual gifts and grants report information was not a useful tool. The motion would be to eliminate the report for this year and that the committee would look at better option for collecting and providing future data.

Trustee Rice moved to suspend the rules. Trustee James Van Houten seconded and the motion carried.

Trustee Rice moved that the Board of Trustees adopts the following motion: Because of the pendency of changes in reporting requirements, colleges and universities will not be required to submit an annual gifts and grants report for Fiscal Year 2008 to the Office of the Chancellor, as provided in Board Policy 7.7, part 4. Trustee Thiss seconded and the motion carried unanimously.

d. Academic and Student Affairs Committee, Dan McElroy

- (1) Academic and Student Affairs Update
Committee Chair McElroy reported that the committee heard an update from Senior Vice Chancellor Baer on the activities of the Academic and Student Affairs division.
- (2) Centers of Excellence
Committee Chair McElroy reported that the committee heard a presentation on the Centers of Excellence. The presentation provided an overview of the Wilder Research program evaluation and an opportunity to discuss ongoing financial support for the Centers of Excellence. A final report will be provided at the January meeting.
- (3) Campus Profile: Central Lakes College
Committee Chair McElroy reported that the committee heard a profile of Central Lakes College, is located in Brainerd and Staples. Committee Chair McElroy commented that the college maintains a working farm as part of the Agriculture program.

6. Joint Council of Student Associations

a. Minnesota State College Student Association (MSCSA)

Mr. Jacob Littler, President, addressed the Board of Trustees.

b. Minnesota State University Student Association (MSUSA)

Mr. Chris Frederick, State Chair, and Ms. Jennifer Ohren, Vice Chair, addressed the Board of Trustees.

7. Minnesota State Colleges and Universities' Bargaining Units

a. American Federation of State, County and Municipal Employees (AFSCME)

Ms. Karen Foreman, President (AFSCME Council 6), addressed the Board of Trustees.

b. Administrative and Service Faculty (ASF)

Mr. Shahzad Ahmad, President, addressed the Board of Trustees.

c. Inter Faculty Organization (IFO)

Mr. Rod Henry, President, addressed the Board of Trustees.

8. Trustees Reports

Trustee Jacob Englund reported that he attended the Minnesota State College Student Association (MSCSA) conference at Rochester Community and Technical College.

Trustee Dickson reported that she assisted at the Minnesota State Colleges and Universities exhibit at the State Fair.

9. Chancellor's Comments

Chancellor McCormick welcomed all to the meeting. Chancellor McCormick thanked the Trustees who participated at the State Fair exhibit. He thanked Associate Vice Chancellor Kohl and her staff for their work on the exhibit. Chancellor McCormick reported that the enrollment numbers have increased by 2.5 percent, an increase of approximately 5,000 students. Chancellor McCormick stated that he has made several visits to the campuses and also to the Centers of Excellence.

Chancellor McCormick remarked on the support and leadership of the presidents and staff in accomplishing the work of the system. Chancellor McCormick stated that the 2020 Planning will be a high priority topic at the November Leadership Council meeting.

Chancellor McCormick reported that he attended a one-day conference by the Aspen Institute entitled "The Urgent Call." He commented that some of the issues brought forth from the conference were that the United States is falling behind; that the need for data is number one; there is increased demand for accountability and transparency; and the need for high quality teachers continues.

10. Requests by Individuals to Address the Board

There were no requests to address the Board.

11. Other

Vice Chair Grendahl announced that two special meetings on October 8 were added to the Board calendar. The Audit Committee will meet from 10:00 a.m. to 12:00 p.m., and the Finance, Facilities and Technology Committee will hold a public hearing on the FY 2010-2011 Biennial Operating Budget from 1:00 p.m. to 4:00 p.m.

12. Adjournment

Vice Chair Grendahl adjourned the meeting at 2:40 p.m.

Ingeborg K. Chapin
Secretary to the Board