



**BOARD OF TRUSTEES AND COMMITTEES
MEETING SCHEDULE
SEPTEMBER 18-19, 2007**

**WELLS FARGO PLACE
30 7TH STREET EAST
SAINT PAUL, MN**

Please note: Committee/Board meeting times are tentative. Committee/Board meetings may begin up to 45 minutes earlier than the times listed below if the previous committee meeting concludes its business before the end of its allotted time slot.

**TUESDAY
SEPTEMBER 18, 2007**

- 8:30 A.M. OVERVIEW FOR COMMITTEE CHAIRS - ROOM 3310**
David Olson, Chair and Gail Olson, General Counsel
- 9:30 A.M. EDUCATIONAL POLICY COMMITTEE – BOARD ROOM**
Dan McElroy, Chair
- (1) **Minutes of July 17, 2007**
 - (2) Academic and Student Affairs Update
 - (3) Metropolitan Area Planning
 - (4) Customized Training and Continuing Education: Board Update
 - (5) Sabbatical Report
- 11:00 A.M. DIVERSITY AND MULTICULTURALISM – BOARD ROOM**
Duane Benson, Chair
- (1) **Minutes of March 21, 2007**
 - (2) **Minutes of Joint Diversity and Multiculturalism and Educational Policy Committees of July 17, 2007**
 - (3) Diversity and Multicultural Division Update
 - (4) FY2008 Diversity and Multiculturalism Division Work Plan
- 12:00 P.M. BOARD OF TRUSTEES LUNCH – WORLD TRADE ROOM**

**12:30 P.M. FINANCE/FACILITIES POLICY COMMITTEE –
BOARD ROOM**
Clarence Hightower, Chair

- (1) **Minutes of Joint Finance/Facilities and Human Resources Policy Committees of July 17, 2007**
- (2) **Minutes of July 17, 2007**
- (3) Finance/Facilities Division Update
- (4) **Minnesota West Community and Technical College -Worthington YMCA Ground Lease**
- (5) FY2008 Finance Division Goals and Objectives

**1:30 P.M. HUMAN RESOURCES POLICY COMMITTEE –
BOARD ROOM**
Ruth Grendahl, Chair

- (1) **Minutes of Joint Finance/Facilities and Human Resources Policy Committees of July 17, 2007**
- (2) **Minutes of July 17, 2007**
- (3) **Authorization of Leadership Employment Agreements**
- (4) Demographic Report for FY 2007
- (5) Closed Session (Begins at 1:40 p.m.)
(Pursuant to Minnesota Statute §13D.03 (2006), the Board of Trustees will meet in a Closed Session for review of collective bargaining developments.)

THE NEXT TWO COMMITTEES WILL MEET CONCURRENTLY. CHECK ROOM LOCATIONS.

2:30 P.M. - ADVANCEMENT COMMITTEE – ROOM 3310
3:30 P.M. *Christine Rice, Chair*

- (1) **Minutes of May 16, 2007**
- (2) Advancement Update
- (3) 2007-2008 Strategic Marketing and Communications Plan
- (4) Minnesota State Colleges and Universities Foundation Overview

2:30 P.M. - AUDIT COMMITTEE – BOARD ROOM
4:30 P.M. *Scott Thiss, Chair*

- (1) **Minutes of May 16, 2007**
- (2) **Review Office of Legislative Auditor Report**
- (3) Update on Internal Audit of Student Success Systems
- (4) Audit Committee Organization and Planning

6:30 P.M. BOARD OF TRUSTEES DINNER – ST. PAUL HOTEL
James J. Hill North Room

WEDNESDAY
SEPTEMBER 19, 2007

9:00 A.M. BOARD OF TRUSTEES MEETING – BOARD ROOM

11:30 A.M. EXECUTIVE COMMITTEE MEETING – BOARD ROOM

- (1) Minutes of July 17, 2007**
- (2) Proposed Amendment to Board Policy 1A.2, Part 5, Standing Committees, Committees, and Working Groups of the Board (First Reading)
- (3) FY 2007 Year End Board Budget Report
- (4) Board Meeting Agenda Format
 - a. UPS Earn to Learn Program
- (5) Campus Visits, Invitations to Events
- (6) Discuss October Retreat

12:30 P.M. BOARD OF TRUSTEES GROUP PHOTO - SEVENTH STREET LOBBY

1:00 P.M. BOARD OF TRUSTEES LUNCH – WORLD TRADE ROOM

1:30 P.M. AD HOC COMMITTEE ON SYSTEM AND INSTITUTIONAL ASSESSMENT – CONFERENCE ROOM 3310
Ann Curme Shaw, Chair

- (1) Minutes of July 19, 2007**
- (2) Review of Scorecard and Development of Recommendations on Background Measures
- (3) Review Committee Report Outline

4:30 P.M. MEETING CONCLUDES

** Bold Denotes Action Item*

Requests to address the Board must be submitted in writing to staff. Request forms are available at the Board meeting on the information counter located near the entrance of the meeting room. Clearly identify the agenda item on your request form. Materials for distribution to the Board of Trustees must be submitted in advance of the committees and Board meetings. Special accommodations are available upon advance request for wheelchair accessibility, interpreter, audiotape, or large print material. Contact Inge Chapin by telephone at 651.282.5518; facsimile at 651.297.2054; electronic mail at: inge.chapin@so.mnscu.edu.