



**BOARD OF TRUSTEES SPECIAL COMMITTEES  
MEETING SCHEDULE  
DECEMBER 17, 2007**

**WELLS FARGO PLACE  
30 7TH STREET EAST  
SAINT PAUL, MN**

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Please note: Meeting times are tentative and may begin up to 45 minutes earlier than the times listed below if the previous meeting concludes its business earlier than scheduled.

**MONDAY  
DECEMBER 17, 2007**

**10:00 A.M.     AUDIT COMMITTEE – BOARD ROOM**  
*Scott Thiss, Chair*

- (1) Minutes of November 13, 2007**
- (2) Review Internal Auditing Annual Report
- (3) Discuss Potential Internal Audit Topics for FY 2008
- (4) Review External Audit Plan

**11:00 A.M.     JOINT AUDIT AND ADVANCEMENT COMMITTEES –  
BOARD ROOM**  
*Scott Thiss and Christine Rice, Co-chairs*

- (1) Possible Internal Audit of Foundations

**11:30 A.M.     BOARD OF TRUSTEES LUNCH – WORLD TRADE ROOM**

**12:00 P.M.     FINANCE, FACILITIES AND TECHNOLOGY COMMITTEE –  
BOARD ROOM**  
*Clarence Hightower, Chair*

- (1) Minutes of November 14, 2007**
- (2) Finance, Facilities and Technology Update
- (3) 2010-2015 Capital Budget Process Design
- (4) FY 2009 Operating Budget Planning
- (5) Information Technology Enterprise Investment Plan Reporting Format

**3:00 P.M. HUMAN RESOURCES COMMITTEE – BOARD ROOM**  
*Ruth Grendahl, Chair*

**(1) Minutes of November 13, 2007**

(2) Succession Planning

(3) Closed Session

(Pursuant to Minnesota Statute §13D.03 (2006), the Board of Trustees will meet in a Closed Session for review of collective bargaining developments)

**5:00 P.M. MEETINGS CONCLUDE**

*\* Bold Denotes Action Item*

*Requests to address the Board must be submitted in writing to staff. Request forms are available at the Board meeting on the information counter located near the entrance of the meeting room. Clearly identify the agenda item on your request form. Materials for distribution to the Board of Trustees must be submitted in advance of the committees and Board meetings. Special accommodations are available upon advance request for wheelchair accessibility, interpreter, audiotape, or large print material. Contact Inge Chapin by telephone at 651.282.5518; facsimile at 651.297.2054; electronic mail at: [inge.chapin@so.mnscu.edu](mailto:inge.chapin@so.mnscu.edu).*